

Sporting Shooters' Association of Australia (Tasmania)  
Oakdale Pistol Club Inc.

Club Policy & Safety Rules

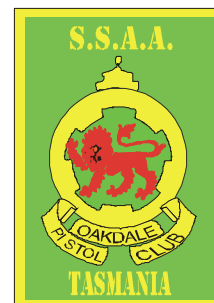
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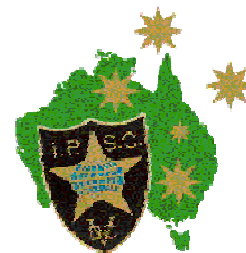
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Sporting Shooters' Association of Australia (Tasmania)  
Oakdale Pistol Club Inc.

Club Policy & Safety Rules

**Section 1. Club Policy**

1. ***Title***

- a) The Club shall be known as the Sporting Shooters' Association of Australia (Tasmania) Oakdale Pistol Club Inc.
- b) Abbreviated name shall be S.S.A.A. Oakdale Pistol Club Inc.

2. ***Aim***

The Aim of the club is to promote all aspects of the sport of target shooting, to participate in State, National and International competitions and to teach the responsible and safe use of sporting firearms for target shooting.

3. ***Membership & Range Fees***

- a) Membership of the club is open to members of the Sporting Shooters' Association of Australia who hold a valid firearms licence with the appropriate category and target shooting endorsement.
- b) There are five (5) membership types;
  - i) Adult (over the age of 18.)
  - ii) Pension( in possession of Commonwealth Health benefits card.)
  - iii) Junior (under the age of 18.)
  - iv) Life (granted in accordance with the club constitution.)
  - v) Associate (for non category "H" licence or non T01 members.)
- c) Applicants for membership shall serve a probationary period of three calendar months. During this period applicants shall attend a minimum of five (5) coaching / training sessions before their application is submitted to the committee for approval.

*If a potential applicant wishes to try the sport of target shooting and does not have a target shooting endorsed firearms licence, they must fill in an Application for an Exemption from Tasmania Police. This application will allow a one-time only shooting attendance at an approved club. If the new applicant wishes to continue with the sport, the exemption application will be sent to Firearms Services where they will conduct a character check to see if this person is suitable for an exemption. If the application is successful, the club and the applicant will be notified and they will be allowed to continue to shoot at that club until membership and a firearms licence is granted. The exemption is valid for six (6) months, unless it is revoked by the Commissioner of Police, and will only allow them to shoot at the club it was issued to.*

- d) The successful applicant, upon approval by the committee and Tasmania Police, is entitled to join the club and shall pay a joining fee plus a pro rata amount of the annual subscription and range fee calculated from the date the application was lodged. ( *See Appendix, 1.*)
- e) The committee, upon receipt of the above fees, will notify Firearms Services and the applicant can then apply for the appropriate category and target shooting endorsed firearms licence. As the correctly endorsed licence is essential for membership of the club, the committee requires evidence that the police have approved the applicant and granted the appropriately endorsed firearms licence. ( *A photocopy of the licence is sufficient.*)
- f) Club members shall pay an annual subscription and range fee. ( *See Appendix, 1 ii.*)
- g) Pensioners in possession of the Commonwealth Health Benefits Card shall pay a reduced annual subscription. ( *See Appendix, 1 iii.*)
- h) Junior members (under the age of 18) shall pay a reduced annual subscription. ( *See Appendix, 1 iv.*)
- i) Life members (granted in accordance with the club constitution) shall pay a reduced annual subscription. ( *See Appendix, 1 v.*)
- j) The annual subscription and range fee is due and payable on or before the 1st of July each year.
  - i) An overdue fee will be charged for each month of non payment after the due date. ( *See Appendix; 1 vi.*) Passed at AGM August 2002
- k) **Visitor Range Fees:**  
Visiting shooters to the S.S.A.A. Oakdale Pistol Club range shall pay a range fee. ( *See Appendix, 1 vii.*)
- l) **Visitor Range Fee Exemption:**
  - No additional range fee shall be charged to non members during invitation or sanctioned matches where entry fees are involved.
  - No range fee shall be charged to junior non members providing they are members of the S.S.A.A.

#### 4. ***Applications***

All applications are subject to committee approval and police approval of a target shooting endorsed firearms licence.

#### 5. ***Obligations of Members***

- a) All members shall conduct themselves in a fair and sportsman like manner at all times and shall not bring the club or the sport of target shooting into disrepute. Abusive language, flaring tempers and general misconduct on the range will not be tolerated and will be dealt with by the committee.

- b) A member shall, within fourteen (14) days, notify the club secretary and Firearms Services of change of name and/or address.
- c) The club shall insist that each member take all reasonable precaution to ensure the safekeeping and storage of any firearm held by them.
- d) All firearms used on the range shall be registered in accordance with the current **Firearms Act**. ( *User* )
- e) Each member of the club shall make themselves familiar with the provisions of the **Firearms Act** and **Regulations** made there under. Failure on the part of members to observe the requirements of the **Act** and **Regulations** shall render the club liable to have its approval revoked by the Commissioner of Police.
- f) Each member shall comply with the provisions of this policy. Any member who fails to comply with the provisions of this clause or the provisions of paragraph 5 (e) shall be liable to punishment as provided therein and the constitution.

## 6. ***Infringement of Rules***

- a) The committee shall have the power, as stated in the constitution, to bring a member before them to answer any substantiated claim of rule infringement.
- b) The committee shall have the power, as stated in the constitution, to penalise any member who cannot reasonably refute any such claim of rule infringement. Such penalties may be in the form of suspension or similar as provided in the constitution.

## 7. ***Expulsion of Members from the Club***

A member may be expelled for gross misconduct, severe or constant infringement of the rules or constant safety violations.

The expulsion shall be conducted as per the constitution.

## 8. ***Attendance***

- a) Each member shall attend a minimum of four (4) rostered shooting fixtures per calendar year. ( *January 1 to December 31* ) Passed at AGM August 2000
- b) Each member shall attend and actively engage in range maintenance at a minimum of two (2) organised working bees per financial year. ( *July 1 to June 30* )  
Failure to meet this requirement shall incur a levy for each non attendance. ( *See Appendix, 2 i.* )  
This will be added to the annual subscription and range fee as a working bee levy.  
Passed at AGM June 1989.
  - i) Committee, Sub-Committee (discipline captains) and Life members will be exempt from incurring working bee levies. Passed at AGM August 2000.
  - ii) It is each member's responsibility to sign the working bee attendance record. If the record is not signed, then no attendance will be recognised.  
Passed at AGM August 2002

- c) The committee or discipline captain may rule that an attendance by a member is not a bona fide attendance if it is outside of normal attendance expectations.
- d) The committee and/or the discipline captain may rule that;  
“Work performed outside an organised working bee can, if recognised worth as such, be recorded as bona fide attendance to a working bee”.

## 9. ***Title and Duties of Officers***

See **S.S.A.A. Oakdale Pistol Club Inc.** constitution for committee members.

The committee is empowered by the constitution to act as necessary to enforce the rules as set out in this policy document.

Sub Committee - Discipline Captains:

*( Discipline captains may be on the club committee.)*

To report directly to the club committee there shall be a:

- a) **Centrefire Silhouette Pistol Captain** who:
  - Shall coordinate all activities related or delegated to Centrefire Silhouette.
  - Shall collect all fees due from visiting shooters.
  - Shall arrange for another member to attend the range to act as Pistol Captain if they are unavailable for a particular day.
  - Shall report any safety violation or misconduct on the range to the committee.
  - May assist in the running of Cowboy Lever Action Rifle Silhouette.
- b) **Rimfire Silhouette Pistol Captain** who:
  - Shall coordinate all activities related or delegated to Rimfire Silhouette.
  - Shall collect all fees due from visiting shooters.
  - Shall arrange for another member to attend the range to act as Pistol Captain if they are unavailable for a particular day.
  - Shall report any safety violation or misconduct on the range to the committee.
  - May assist in the running of Cowboy Lever Action Rifle Silhouette.
- c) **Practical Pistol Captain** who:
  - Shall coordinate all activities related or delegated to Practical Pistol.
  - Shall collect all fees due from visiting shooters.
  - Shall report any safety violation or misconduct on the range to the committee.
- d) **Assistant Practical Pistol Captain** who:
  - Shall assist the Practical Pistol Captain when and where required.
  - Shall assume the position of Practical Pistol Captain in their absence.
  - Shall collect all fees due from visiting shooters.
  - Shall report any safety violation or misconduct on the range to the committee.

- e) **Service Pistol Captain** who:
  - Shall coordinate all activities related or delegated to Service Pistol.
  - Shall collect all fees due from visiting shooters.
  - Shall report any safety violation or misconduct on the range to the committee.
  
- f) **Action Pistol Captain** who:
  - Shall coordinate all activities related or delegated to Action Pistol.
  - Shall collect all fees due from visiting shooters.
  - Shall report any safety violation or misconduct on the range to the committee.
  
- g) **Slowfire Pistol Captain** who:
  - Shall coordinate all activities related or delegated to Slowfire Pistol.
  - Shall collect all fees due from visiting shooters.
  - Shall report any safety violation or misconduct on the range to the committee.
  
- h) Discipline Captains shall have the power, as set out in the constitution, to suspend any member from the range, for the day, for any safety violation or for severe violations of *paragraph 5 (a)*.
  
- i) Range Officers may be appointed on the day by discipline captains to assist with and/or conduct the match. They shall fulfil all duties and requirements asked of them and will report to the captain who appointed them. The range officer shall report any safety violation or misconduct on the range to the captain who appointed them.

## 10. ***Club Handguns***

- a) The committee may purchase or acquire handguns that it deems necessary for gun handling and safety instruction and these shall be available to all club members.
  
- b) The club president or nominated member shall, on behalf of the club, hold the firearms licence issued in respect of each handgun owned by the club. They shall take all reasonable precautions to ensure the safe keeping of these handguns when they are not being used or carried by another member at an approved range.
  
- c) The club president or, in his absence, his assistant shall keep a record for each club handgun used by members of the club or visiting members of an approved club. Such record shall be maintained in a register of durable design and construction.

## 11. ***Inspection of Records***

All registers, books, records or other documents of the club shall be made available for inspection at any reasonable time on demand by an authorised member of the Police Department or Firearms Services.

## 12. ***Inspection of Range***

Any range or ranges of the club may be inspected at any reasonable time by an authorised member of the Police Department or Firearms Services.

### 13. ***Intoxicating Liquor, Prohibited Substances & Pharmaceutical Drugs***

- a) No person shall consume intoxicating liquor on a range of the club until all shooting has been completed for the day.
- b) No person shall use non-prescription, non-essential or performance enhancing drugs while on a range of the club, regardless of how they are administered.
- c) Any member or visitor that needs to take pharmaceutical's which may impair that person's judgment must cease shooting whilst under the influence of such medication.
- d) No person shall be admitted to, or be on, a range of the club whilst under the influence of any judgment impairing substance.

### 14. ***The Range***

- a) No shooting is allowed unless there are two or more adults on the range. At least one of the adults in attendance must be deemed "*experienced*" and/or "*qualified*" by the committee, or discipline captain in order for that person to obtain a range access key and to conduct any shooting activity on the range. Failure to comply with this rule will be viewed as a severe rule infringement and will be dealt with accordingly by the committee.
- b) **Range Access Keys:**  
Only committee members, sub committee members and persons authorised by the elected committee of that year are to hold access keys to the **S.S.A.A. Oakdale Pistol Club Inc.** range.
- c) **On Arrival:**  
The first person to arrive at the range is the range officer until relieved by a discipline captain and shall:
  - Raise the three (3) red flags. (*see paragraph (d) below*)
  - Ensure that all persons entering the range record their attendance. (*see paragraph (e) below*)
  - Ensure that all safety requirements are strictly adhered to.
  - Ensure that all persons intending to shoot comply with the rules and regulations of the current **Firearms Act**. ie. *have the correct category and the appropriate target endorsement on their firearms licence etc.*
- d) **Red Flag:**  
The three (3) red flags must be flying at all times during any shooting activity on the range. (*including matches and practice.*)  
These are located at the front gate, at the chain across the road and at the range backstop. No shooting will commence until the range back stop area has been inspected and declared "clear".

- e) **Attendance Book:**  
Every person, including visitors and non-shooters, entering the range for any purpose shall sign the attendance book. ( *including matches, range maintenance, practice or spectating.*) If the book is not available it is the member's responsibility to make sure that their name and the date is recorded and as soon as possible transferred to the official attendance book.
- f) Every person entering the range, member or visitor, places themselves under the control of the range officer or their assistants and shall at all times comply with their directions and the safety rules.
- g) **Long Arms:**  
The S.S.A.A. Oakdale Pistol Club is and shall remain principally for handgun use. The range has been granted limited approval for the following long arms and long arm events;
- Rimfire rifles for Benchrest, Rimfire Rifle Silhouette and Rimfire Practical Rifle matches.
  - Shotguns for the SASS and Practical shotgun matches.
  - Lever Action rifles in cartridges approved for Cowboy Silhouette and Cowboy Single Action shooting matches.
- Only long arm matches and disciplines stated above can be conducted on the SSAA Oakdale Pistol Club range.
- h) **Range Times:**  
Access to the range by authorised members, (*see paragraph 14 a*), may be obtained outside normal rostered times by signing for and collecting the range key and attendance book from any of the discipline captains or committee members. The member who collects the key and book is responsible for any person they take with them to the range and must enforce all safety rules and requirements, including **Accidental Discharge**. If that visitor wishes to shoot they must comply with the rules and regulations of the current **Firearms Act**. Failure to do this will be viewed as a severe rule infringement and will be dealt with accordingly by the committee.

## 15. ***Late Arrival and/or early Departure***

Late arrivals or early departures may cause clause 8. **Attendance** paragraph c) to be invoked.

Sporting Shooters' Association of Australia (Tasmania)  
Oakdale Pistol Club Inc.

Club Policy & Safety Rules

**Section 2. Safety Rules**

1. **WARNING - Danger of exposure to LEAD**

Lead is extremely toxic once in the blood and this can occur by either ingestion (via the mouth) absorption (via the skin) or inhalation (breathing in) of lead laden vapours. Juveniles and pregnant woman are at the greatest risk.

The risk of ingestion can be avoided by wearing protective clothing when handling lead and ensuring that hands are thoroughly washed before eating, smoking or any other activity that sees hand to mouth contact. Eating should only occur in "clean" areas of the range.

Absorption is more likely to occur off the range when loading or otherwise handling lead. The use of gloves will significantly lower the risk.

Equally, inhalation is most likely to occur in confined areas such as indoor ranges or where the melting of lead occurs. As we shoot outdoors the risk is extremely low. If casting, follow the recommended casting procedures and you will significantly reduce the risk.

Do not drink any rain water collected on site.

2. **Ear and Eye Protection**

Ear and Eye protection must be worn by all people at all times while shooting is in progress.

3. **Firearms**

- a) All firearms shall remain unloaded, holstered or cased, **and uncocked**, while not on the firing line. No person shall touch the firearm of another person without the owner's permission. In the case of club firearms permission must be obtained from the range officer. No firearm should be left unattended.
- b) Other than on the firing line, firearms shall only be removed from holsters or cases for inspection or adjustment in the designated handling or safety area. No ammunition shall be handled in this designated area but can be worn on the belt. Firearms shall not be loaded in this area.
- c) No firearm shall be loaded until the shooter is in their place on the firing line and the command to "Load" has been given by the range officer. The muzzle of the firearm shall point down range at all times.
- d) No person on the firing line shall touch a firearm while any other person is forward of the firing line.

- e) No firearm shall be removed from the firing line until it has been checked and cleared by the range officer or at least one person other than the shooter.
- f) Any ***Accidental Discharge*** by a member or visitor will result in that person being disqualified from shooting for that day.

#### 4. ***Safety Violations***

- a) The range officer shall have authority to warn any member or visitor for any safety violation. If for any reason the range officer has cause to issue a second warning for the same safety violation, they shall have the power to suspend that member or visitor immediately from any further participation in club competition or practice until such time as the committee can review the matter.

#### 5. ***Firing Line Commands – Silhouette Pistol and Cowboy Lever Action***

- i. ***“Range is clear, shooter(s) to the line”***.

The shooter may uncase their firearm and open the action. The firearm must then be laid down and cannot be handled again until the “*Load*” command is given. The muzzle shall point down range at all times.

There shall be a thirty (30) second interval.

- ii. ***“Load”***.

The shooter now has thirty (30) seconds to adjust their sights and load their gun. One (1) round for single shots and five (5) rounds only for revolvers, semi automatics and lever actions.

At no time is the finger to be inside the trigger guard during the loading procedure.

- iii. ***“Fire”***.

The shooter now has two (2) minutes to discharge five rounds at the designated targets, one round at each target from left to right in a string of five (5).

- iv. ***“Cease fire and unload”***.

This command will be given after two (2) minutes and the shooter must unload their firearm even if they have not completed their five round string. This may mean de-cocking the gun, opening the action and taking a live round from the chamber or cylinder or levering any unfired rounds from the gun. Any shot fired after this command shall not count toward the shooters score.

There shall be a thirty (30) second interval.

v. ***“Load”***.

Again the shooter has thirty (30) seconds to adjust sights if necessary and load their gun. One (1) round for single shots and five (5) rounds only for revolvers, semi automatics and lever actions.

At no time is the finger to be inside the trigger guard during the loading procedure.

vi. ***“Fire”***.

Again two (2) minutes is allowed for the shooter to engage the next string of five (5) targets from left to right.

vii. ***“Cease fire, unload and show clear”***.

This time the shooter must unload their firearm, even if they have not fired their five rounds, and show the exposed breach or empty cylinder to the range officer. Any shot fired after this command shall not count toward the shooters score. When the gun has been checked and cleared the range officer will give the okay for it to be cased.

viii. ***“All guns are clear, move forward and reset targets”***.

No one shall move forward of the firing line until this command is given by the range officer. This command will only be issued when he or she is satisfied that all guns are clear and have been either cased, bagged or flagged.

ix. ***“Stop”***.

This command shall only be used in an emergency situation. Firearms shall not be discharged for any reason. The shooter will stop any action or movement immediately. All shooters on the firing line shall commence the *“Cease fire and unload”* procedure and wait for further instructions from the range officer.

## 6. ***Firing Line Commands - Practical, Service and Action***

i. ***“Range is clear, shooter(s) to the line”***.

The shooter may move to the appropriate position on the firing line. At this stage the gun is holstered or cased and cannot be handled until the *“Load”* command is given.

ii. ***“Load and make ready”***.

If the shooter has a semi automatic they may now insert a loaded magazine, chamber a cartridge and switch the safety to the on position. Optical sights can also be turned on and adjusted. The gun can now be holstered.

If the shooter has a revolver they may charge the cylinder and close it. Optical sights can also be turned on and adjusted. The gun can now be holstered.

At no time is the finger to be inside the trigger guard during the loading procedure.

The muzzle shall point down range at all times.

iii. ***“Are you ready”***.

The shooter shall assume the start position required by the course of fire. Any shooter not ready shall call “not ready”.

iv. ***“Stand by”***.

This command is followed by a short interval before the fire command is given.

v. ***“Fire”***.

The fire command may be audible, visual or self starting. It will most likely be in the form of a beep from the timing device used by the range officer. After receiving the command to start the shooter may engage the targets in the course of fire until they have finished or the pre-defined time limit has expired.

vi. ***“If you have finished, unload and show clear”***.

On completion of the course of fire the shooter must show the range officer that their firearm is clear.

If the shooter has a semi automatic they must remove the magazine and pull back the slide ejecting any cartridge left in the chamber.

If the shooter has a revolver they must open the cylinder and eject all cases.

vii. ***“If your gun is Clear, slide forward, hammer down and holster”***.

On this command the shooter shall point the muzzle down range and “dry fire” the gun to drop the hammer on the empty chamber then holster it.

viii. ***“Range is clear”***.

Once the range officer is satisfied that the firearm is safe and holstered or cased he will give this command and allow people to move forward of the firing line to collect brass, score and patch targets.

ix. ***“Stop”***.

This command shall only be used in an emergency situation. Firearms shall not be discharged for any reason. The shooter will stop any action or movement immediately. All shooters on the firing line shall commence the “Unload and show clear” procedure and wait for further instructions from the range officer.

## ***7. Misfires and Malfunctions - All Disciplines***

In the event of a misfire or malfunction that the shooter cannot safely rectify, the “Stop” procedure shall immediately be carried out as far as possible.

Keeping the muzzle pointed down range, the shooter shall raise a hand to attract the attention of the range officer who will then direct as appropriate.

8. ***Smoking***

No person shall smoke on the firing line.

9. ***Camouflage Clothing***

No person shall wear camouflage clothing during any activity on the range at any time. ( *including matches, range maintenance, practice or spectating.*)

10. ***Members Responsibility***

It is the responsibility of each member who brings a visitor to the range to ensure that the visitor is aware of all safety requirements as well as the rules and regulations of the current **Firearms Act**.

Visitors must be kept under close supervision by the inviting member at all times.

Sporting Shooters' Association of Australia (Tasmania)  
Oakdale Pistol Club Inc.

Club Policy & Safety Rules

*Appendix*

1. **Membership & Range Fees**

- |      |                     |  |         |
|------|---------------------|--|---------|
| i.   | <i>paragraph c)</i> | The club <b>Joining Fee</b> shall be:                              | \$25.00 |
| ii.  | <i>paragraph f)</i> | The <b>Subscription &amp; Range Fee</b> for adults shall be:       | \$75.00 |
| iii. | <i>paragraph g)</i> | The <b>Subscription &amp; Range Fee</b> for pensioners shall be:   | \$50.00 |
| iv.  | <i>paragraph h)</i> | The <b>Subscription &amp; Range Fee</b> for juniors shall be:      | \$20.00 |
| v.   | <i>paragraph i)</i> | The <b>Subscription &amp; Range Fee</b> for Life members shall be: | \$50.00 |
| vi.  | <i>paragraph j)</i> | The <b>Overdue Fee</b> for each month of non payment shall be:     | \$5.00  |
| vii. | <i>paragraph k)</i> | The <b>Range Fee</b> for visiting shooters shall be:               | \$5.00  |

2. **Attendance**

- |    |                     |  |
|----|---------------------|--|
| i. | <i>paragraph b)</i> | The levy for failing to attend a minimum of two (2) <b>Working Bees</b> shall be \$15.00 for each non attendance up to a maximum of \$30.00. |
|----|---------------------|--|