

1. NAME

The name of the Association shall be SPORTING SHOOTERS' ASSOCIATION OF AUSTRALIA (TASMANIA) OAKDALE PISTOL CLUB INC. (in this Constitution it is referred to as the "Association". It shall also be known as SSAA OAKDALE INC. The Association is a Branch of the Sporting Shooters Association of Australia (Tas) Inc.

2. OBJECTS

The objects of the Association shall be:

- (a) To establish and maintain an organization to promote all aspects of the sport of target shooting with an emphasis on the responsible and safe use of firearms for sporting purposes, specifically:
 - (i) Handguns.
 - (ii) Rimfire rifles to be used only for: benchrest rimfire rifle match; practical rimfire rifle match; metallic silhouette rimfire rifle match.
 - (iii) Shotguns to be used only for: the Single Action Shooting Society match; practical shotgun match.
 - (iv) Lever action centrefire rifles chambered for traditional handgun cartridges as approved for the SASS match, to be used only for the SASS match.

The association shall remain principally for handguns and shall conduct longarm disciplines as a secondary endeavor within the guidelines of the range approval. The longarm events shall not replace or hinder any of the handgun activities.

- (b) To promote participation in State, National and International competitions.
- (c) To co-operate with any other organization concerned with the shooting sports but persons representing the Association shall make no commitments that bind the Association unless decided in accordance with the provisions of this Constitution.
- (d) The Association shall be non-commercial, non-sectarian and non-partisan.
- (e) The name of the Association or names of any member in their official capacity may not be used in any connection with a commercial concern or with any partisan interest, or for any purpose not appropriately related to the promotion of the objects of the Association.
- (f) The Association is not formed for pecuniary or financial gain and no part of the assets, income or profit of the Association is distributable to, or inures to the benefit of its Directors or Officers except to the extent permitted under the "not for profit laws of the state of Tasmania.
- (g) No substantial part of the activities of the Association shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Association shall not participate in any political campaign on behalf of any candidate for public office.

3. MEMBERSHIP OF THE ASSOCIATION

- (a) Membership of the Association shall be open to persons with an interest in the sport of target shooting who subscribe to the objectives of the Association and who agree to abide by the provisions of this constitution.
- (b) Only persons of good character who are approved by Tasmania Police will be admitted to membership of the Association.
- (c) Admission to membership shall be with the approval of the Committee upon receiving an application for membership but subject to the applicant meeting all of the applicable legislative and regulatory requirements of the state of Tasmania.
- (d) Only natural persons who are associate members of the Sporting Shooters Association of Australia Inc. can be admitted to membership of this Association.
- (e) Membership Types.
 - (i) **Full Membership:** Shall have all rights and privileges and shall be eligible to nominate for a committee position. Only full members shall be entitled to vote at an Annual General Meeting or a Special General Meeting of the Association. Full membership must satisfy the conditions of clause 3, paragraph a, b, c, d and the following;
 - i) Have a valid category 'H' target shooting endorsed firearms licence.
 - ii) Have T01 Oakdale as their nominated SSAA home branch.
 - (ii) **Associate Membership:** Shall have all rights and privileges other than eligibility to nominate for the committee and no entitlement to vote at an Annual General Meeting or a Special General Meeting of the Association. Associate membership must satisfy the conditions of clause 3, paragraph a, b, c, d and the following;
 - i) Shall have a valid target shooting endorsed firearms licence other than category 'H'.
and/or
 - ii) Have a nominated SSAA home branch other than T01 Oakdale.
 - (iii) **Life Membership:** Shall be granted to full members who have maintained their membership for 25 years. They shall be exempt from working bee attendance and shall pay a reduced subscription and range fee. There shall be two types of life membership;
 - i) **Active:** Shall have all rights and privileges while they have a valid target shooting endorsed firearms licence and are financial with the Sporting Shooters Association of Australia and Oakdale Pistol Club.
 - ii) **Inactive:** Shall be entitled to receive newsletters and to attend club functions and activities and to generally maintain an ongoing relationship with the club without the need for a valid firearms licence.

4. CESSATION OF MEMBERSHIP

- (a) If the subscriptions of a member shall remain unpaid for a period of two calendar months after they become due, then the member, after notice of default has been sent to them by the Secretary, will be declared an “unfinancial member” and be debarred from all privileges of membership and their name may be removed from the register of members. The member may be reinstated and their name restored to the register on payment of all arrears.
- (b) The member may at any time, by giving notice in writing to the Secretary, resign their membership of the Association, but shall continue to be liable for any annual subscription and/or arrears due and unpaid at the date of resignation.
- (c) If any member is found guilty of any conduct, which in the opinion of the Committee is prejudicial to the interests of the Association, the Committee shall have the power, by resolution, to censure, suspend or expel the member from the Association and, in the latter case, to erase their name from the register of the Association. Provided further, that at least fourteen days before the meeting of the Committee at which such a resolution is to be considered, the member shall have had notice of such meeting, of what is alleged against them and of the intended resolution, and that they shall at such meeting and before passing of such resolution have had an opportunity of giving oral or written explanation or defense that they may think fit. Any such member may, by notice in writing lodged with the Secretary at least 24 hours before the time for holding the meeting at which the resolution is to be considered by the Committee, elect to have the question dealt with by the Association at an Annual General Meeting or a Special Meeting convened for the purpose. In that event such a resolution must be passed by a majority of 2/3 of those present and voting (such vote to be taken by ballot), the member concerned shall be dealt with accordingly and, in the case of a resolution for their expulsion, the member shall be expelled and their name removed from the register of members.

5. REGISTER OF MEMBERS

The Secretary shall keep a register containing the name and address of all members of the Association. Any member changing their address shall notify the Secretary within twenty-eight days of doing so.

6. MEMBERS' ANNUAL SUBSCRIPTION

- (a) The Committee shall fix, and from time to time, vary the annual subscription fee payable by members.
- (b) The membership year shall commence on 1 July and conclude on 30 June each year.

7. COMMITTEE

- (a) Subject to the control of the Association's Annual General Meeting and these rules, the general control and conduct of the business of the Association shall be vested in a Committee, which shall be comprised of the 'Officers' of the Association and three other members all of whom shall be elected at the Annual General Meeting of the Association in each year.
- (b) The Committee shall administer the rules of the Association and without limiting the generality of its powers, it shall have power to fix the annual subscription fees payable to the Association, to cancel the whole or part thereof of a member's arrears of subscription, appoint representatives to gatherings not covered by these rules, to vote and expend any money that may be necessary in connection with the business of the Association and, in accordance with the objectives of the Association, to hear and determine any charge brought by a member against another.

8. MEETINGS OF THE COMMITTEE

- (a) The Committee shall meet at least once each calendar month or, on such other occasions as the Committee shall from time to time determine. A quorum shall be not less than four of the number of Committee members. No meeting shall be conducted without a quorum being present.
- (b) Meetings of the Committee shall be convened by the Secretary after consultation with the President, giving at least 21 days prior notice to each of the Committee members.
- (c) Meetings of the Committee other than those specified in sub clause (a) of this clause shall be special meetings and may be called by -
 - (i) The Association's Secretary after consultation with the President, upon notice to each of the Committee members,
 - (ii) Upon petition to the Association's Secretary or President, signed by a majority of members of the Committee and, upon receipt of which the Association's Secretary shall call a Special Meeting of the Committee by giving 14 days notice to each member of the Committee, specifying the exact purpose of the meeting.
- (d) Other than prescribed in 8 (c) (ii) of this constitution, if circumstances do not permit the holding of a Special meeting of the Committee, the Committee may, at the instigation of the Secretary after consultation with the President, determine a matter by a vote taken by post, fax or telegram provided that not less than four members of the Committee entitled to vote, participate in such a vote. Such decision shall have the full force of a decision as if it was taken at an Ordinary or Special meeting of the Committee.
- (e) Decisions of the Association's Committee shall be binding on all members provided that a decision of the Committee or any motion or matter shall be submitted to the Annual General Meeting of the Association if requested by a petition setting out reasons for doing so. This petition must be signed by 15 financial members of the Association or 20% of financial members of the Association, whichever is the lesser.

9. ASSOCIATION'S OFFICERS

- (b) The Association's President, Vice-President, Secretary and Treasurer shall be known as “officers” of the Association.
- (c) The President shall -
 - (i) Preside at all meetings of the Committee and members;

- (ii) At all meetings, have a deliberate (ordinary) vote only, provided that he shall have a vote in any ballot to fill the vacancy in an office;
 - (iii) Sign the Minutes of proceedings of the Committee meetings and also the Annual General Meeting of the Association;
 - (iv) Perform such other duties as required of him in accordance with this constitution.
- (d) The Vice-President shall -
- (i) Assist the Association's President and perform the function of the Association's President in the President's absence;
- (e) The Secretary shall -
- (i) Attend meetings of the Committee and the Annual General Meeting of the Association and prepare the necessary notices or documents for those meetings;
 - (ii) Keep a register of names and postal addresses and financial standing of all members, which shall be open to inspection by financial members of the Association on request.,
 - (iii) Fill out all reports required by law.
 - (iv) Subject to the control of the Committee shall perform such other duties as may be necessary for the efficient management of the affairs of the Association.
 - (v) Be the officer to sue or be sued in the name of the Association;
- (f) The Treasurer shall -
- (i) Be responsible for the financial management of the Association subject to any direction of the Committee and to keep all books and accounts and/or other records that may relate to the financial management of the Association;
 - (ii) Bank all monies received on behalf of the Association in an account with a duly recognized bank in the name of Association, within 14 days of receiving such monies;
 - (iii) To make sure withdrawals from the bank account are signed by two of the President, Secretary or Treasurer. Such withdrawals shall only be for the purpose of carrying out the provisions contained in the Constitution and defraying the expenses of management thereof and, any other matter endorsed by the Committee in accordance with this constitution;
 - (iv) To issue official receipts for all subscriptions and/or contributions paid by or on behalf of members. No receipt shall be valid unless given on a form prescribed by the Association. All receipts must contain a carbon copy, which shall be left in each receipt book.

10. PUBLIC OFFICER

- (a) The Committee shall appoint a person resident in the state of Tasmania to be the Public Officer, and if the office should become vacant, to appoint a person resident in the state of Tasmania to fill the vacancy.
- (b) The Public Officer shall notify the Tasmanian Corporate Affairs Commission of the appointment within 14 days and file with them any other such matters as may be required under the Incorporations Act.

11. ANNUAL AUDIT

- (a) The Association shall appoint an auditor who shall be a qualified accountant and who shall be responsible for conducting an annual audit of the financial books and records relating to the Association funds.
- (b) The annual audit shall be for the year ending 30 June each year.
- (c) The financial year, for the purpose of this constitution shall be 1 July - 30 June.
- (d) A copy of an audited signed balance sheet shall be presented to the Committee at the first meeting held after the Treasurer has received such signed balance sheet from the auditor and shall also be presented at the Annual General Meeting of the Association.

12. ANNUAL GENERAL MEETING

- (a) The Annual General Meeting of the Association will be held each year no later than two calendar months after the close of the financial year and at a time and place determined by the Committee.
- (b) The order of business for the Annual General Meeting shall be as follows;
 - (i) Chairman declares the meeting open;
 - (ii) Credentialing of the attendees;
 - (iii) Reading and confirmation of the Minutes of the previous Annual General Meeting;
 - (iv) The President's report;
 - (v) The Treasurer's presentation of the auditor's report;
 - (vi) Select committee reports;
 - (vii) Calling of nominations for, and election of the officers of the Association;
 - (viii) Calling of nominations for, and election of the 'ordinary' committeemen;
 - (ix) Calling of nominations for and election of the Discipline Co-ordination sub- committee;
 - (x) Notices of motion for which prior notice has been given.
- (c) Written notices of motion for the Annual General Meeting must be submitted to the Secretary no later than 28 days prior to the Annual General Meeting which, in turn, shall be despatched to eligible members within 14 days prior to the Annual General Meeting.
- (d) The President or a 2/3 majority of members attending the Annual General Meeting may declare an agenda item, under sub clause (b)(x) of this clause "contentious matter". If so declared, no further debate will take place on the issue in question, and the Secretary shall cause a postal vote to be taken of all financial members on the issue.
- (e) The method of voting to determine a "contentious matter" is by a postal ballot of the financial members of the Association. For such a ballot to be valid, at least one half plus one of the members eligible to participate in such a ballot must do so.

- (f) Items not on the agenda for the Annual General Meeting may be discussed if 2/3 of the eligible members present vote in favour of the item(s) being discussed.
- (g) Fifteen members personally present (being members entitled under these rules to vote thereat) constitute a quorum for the transaction of the business of a General Meeting.

13. ELECTIONS

- (a) The President, Vice-President, Secretary, Treasurer, and three committee members will be elected annually at the Annual General Meeting by those eligible members attending the Annual General Meeting.
- (b) The Members of the Committee shall hold office for a period of one year, which will expire at the conclusion of the Annual General Meeting, however, retiring officers are eligible to seek re-election.
- (c) Nominations for Committee shall be in writing, signed by the candidate and two financial members of the Association and lodged with the Secretary at least seven day's prior to the Annual General Meeting
- (d) Any person who is a financial member of the Association immediately preceding the calling of nominations, shall be eligible to nominate for any Committee position.
- (e) Nominations will be called at the Annual General Meeting by the Returning Officer who shall be appointed by and at the Annual General Meeting. Such person shall not be a candidate in the election.
- (f) The duties of the Returning Officer shall be:
 - (i) To conduct elections in accordance with this constitution;
 - (ii) To call for and receive nominations and to reject any nominations, which do not comply with this constitution;
 - (iii) Where there are more nominations than the number required to fill the vacant office, to conduct a ballot of all eligible members attending the Annual General Meeting;
 - (iv) Where there are insufficient nominations to require an election for any office, to declare the candidate or candidates for such office elected;
 - (v) Each candidate for election under this constitution may appoint a scrutineer to represent them at the counting of the ballot provided that a scrutineer shall not be a candidate for any position for which the election is being conducted.

14. EXTRAORDINARY VACANCIES

In the event of any extraordinary vacancy arising in the position of any Officer of the Association prior to the Annual General Meeting of the Association at which the election of Officers would take place, the vacant position(s) shall be filled by a majority vote of the members of the Committee and the person so elected shall hold office until the expiration of the term of office of the person being so replaced.

15. REMOVAL OF OFFICERS

Any officer of the Association may be removed from office or position by an affirmative vote of a majority of members of the Committee. If found guilty (in accordance with this constitution) of misappropriation of funds of the Association or a substantial breach of the Associations constitution, gross misbehaviour or gross neglect of duty or, has ceased according to the constitution of the Association to be eligible to hold office, but notwithstanding the above, any officer so charged shall be entitled to prepare their defence, have the nature of the charges against them clearly presented and, they shall not be removed from the office unless a majority of financial members vote accordingly at a Special meeting of the Association convened to consider the charges.

16. SPECIAL MEETINGS

- (a) A Special meeting may be convened by the Association's Committee for the purpose of implementing Clause 4 (c), Clause 15 or to consider any other matter deemed necessary by the Committee.
- (b) The Associations Committee shall decide the time and place of the Special meeting(s). All notices for Special meetings shall signify the business in respect of which the Special meeting has been called.
- (c) The quorum for those meetings shall be fifteen (15) financial members.
- (d) Those persons eligible to attend the Annual General Meeting will be eligible to attend a Special meeting(s).
- (e) Any decision taken at a Special meeting(s) convened for the purpose of considering a specific matter shall be binding on the Committee and all members of the Association.

17. ALTERING THIS CONSTITUTION

- (a) This constitution shall be binding on members when adopted.
- (b) Any time after the adoption of the Associations constitution it may be amended, altered or repealed by an affirmative vote taken in accordance with sub clause (c) of this clause at the Annual General Meeting, or at any meeting determined by the Annual General Meeting. In either case, at least 28 days notice of such amendment, alteration or repeal must be given to the Secretary specifying the exact words to be inserted or deleted. The Secretary shall place the said notice on the agenda of the Annual General Meeting.
- (c) For a proposal(s) to be carried, at least 2/3 of those present who are eligible to participate in such a ballot, must vote in the affirmative.
- (d) Proposals for amendment, alteration or repeal of these rules may be made by:-
 - (i) The Officers;
 - (ii) The ordinary Committee members
 - (iii) Financial members of the Association.

18. SUB-COMMITTEES

- (a) There will, as a minimum, be a Discipline Co-ordination Sub-committee, which shall be appointed by an affirmative vote of the Annual General Meeting each year.
- (b) The Committee may from time to time appoint other such sub-committees, as it may deem necessary.
- (c) The President of the Association shall be an ex-officio member of all sub-committees.
- (d) All sub-committees shall report their proceedings in writing to the Committee and shall conduct their business at the direction of the Committee.
- (e) All sub-committees shall retire at the Annual General Meeting and any sub-committees other than the Discipline Co-ordination Sub-committee may be reappointed at the first Committee meeting following the Annual General Meeting.

19. LIABILITY

If the Association is wound up -

- (a) every member of the Association; and
- (b) every person who, within the period of 12 months immediately preceding the commencement of the winding up, was a member of the Association,

is liable to contribute –

- (c) to the assets of the Association for payment of the debts or liabilities of the Association; and
- (d) for the costs, charges and expenses of the winding up; and
- (e) for the adjustment of the rights of the contributories among themselves.

20. NOT TO EXCEED

Any liability under sub rule 19 is not to exceed \$5.00

21. FORMER MEMBERS

A former member is not liable to contribute under sub rule 19 in respect of any debt or liability of the Association contracted after he or she ceased to be a member.

22. ASSOCIATION NOT TO BE USED FOR BUSINESS

No member of the Association shall use the name and/or address of the Association in any advertisement unless authorized by the Committee; nor should the Association's name and/or address be used for anything other than Association business.

23. DISSOLUTION OF THE ASSOCIATION

A Special meeting of the Association, convened in accordance with this constitution, for the sole purpose of disbanding the Association, may pass a resolution for the dissolution of the Association if an affirmative vote, conducted in accordance with the provisions of Clause 17(c) is cast. If such a resolution is carded the Committee shall thereupon or at such future date as shall be specified in such resolution proceed to realize the property of the Association and, after discharge of all liabilities shall pay or distribute such amount to such use or uses as the Committee so decides and, upon such payment or distribution, the Association shall be dissolved.